

9(2)(a)

25/03/2026

Dear 9(2)(a)

Re: Official Information Act Request: Property related services

Thank you for your email on 27 February 2026, in which you requested information under the Official Information Act 1982.

The full wording of your request and EECA's response are attached as **Appendix 1**.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request will be published shortly at <https://www.eeca.govt.nz/about/news-and-corporate/official-information/> with your personal information removed.

Yours sincerely,



Murray Bell

Group Manager, Policy and Regulation

Appendix 1

Request for information

Information in relation to all properties occupied, owned, or leased by your organisation, where cleaning, security, and/or catering services are provided.

1. The physical address of the property and the total leased or occupied floor area (in square metres).
2. Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:
 - a. the name of the contract provider;
 - b. the contract start and expiry dates; and
 - c. the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).
 - d. the headcount of staff assigned to perform the work
3. Where cleaning services, security services, or catering services are delivered by staff directly employed by the organisation, the headcount of staff* and their employment arrangement (e.g. permanent, fixed-term, casual).

EECA response

Question 1:

- **Wellington:** Level 8, 44 The Terrace, Wellington 6011
 - Total rented area 1622.06m² is made up as follows:
 - *Level 7 comprising 810.98m²
 - *Level 8 comprising 811.08m²
- **Auckland:** Part Level 10, 41 Shortland Street, Auckland 1010
 - Total rented area 326m² (including a proportionate share of the Common Areas of the building on Level 10)
- **Christchurch:** Unit 11, 71 Gloucester Street, Christchurch 8011
 - Total rented area 101.75m²

Question 2:

- **Wellington**
 - a. Kleenrite
 - b. Monthly rolling agreement
 - c. Total value - \$3,954 excluding GST, per month
 - d. 1 per floor

- **Auckland**
 - a. Kleenrite
 - b. Monthly rolling agreement
 - c. Total value –\$699 excluding GST, per month
 - d. 1 staff member

- **Christchurch**
 - a. OCS New Zealand
 - b. Start date 6 March 2023 – End Date – 31 March 2026
 - c. Total value –\$360 excluding GST, per month
 - d. 1 staff member

Question 3:

N/A