

[REDACTED]
[REDACTED]
27 May 2022

Kia ora [REDACTED]

Re: Official Information Act request – EECA FTE Staff, Office, and Government Relations Team

Thank you for your email on 29 April 2022, in which you requested information under the Official Information Act 1982 in response to the following questions:

- 1. How many FTE staff in total were employed by your organisation as at 31 December 2021?*
- 2. What percentage of FTE staff in your organisation were earning a salary of \$100,000 or more as at 31 December 2021?*
- 3. How many FTE staff were employed by your organisation for the COVID-19 Response as at 31 December 2021, if any, and how many of these roles are permanent?*
- 4. As of today's date, how many square meters of office space does your organisation have in total?*
- 5. Was there a Government Relations Team in your organisation as at 31 December 2021, and if so, how many FTE staff work in government relations roles?*

I have provided responses to each of your questions in Appendix One.

You have the right, by way of complaint to the Ombudsman, to seek an investigation and review of the Energy Efficiency and Conservation Authority's response to your information request. You can do this by email to info@ombudsman.parliament.nz or by writing to the Office of the Ombudsman, PO Box 10152, Wellington 6143.

Yours sincerely

[REDACTED]

Andrew Caseley
Chief Executive

Appendix One: Response to Official Act Request

1. How many FTE staff in total were employed by your organisation as at 31 December 2021?

As at 31 December 2021, we had 105 FTE staff plus two contractors, a staff member of a short fixed-term, and three casual staff who aren't included in this figure. It is also important to note that we had seven additional unfilled vacancies at this time.

2. What percentage of FTE staff in your organisation were earning a salary of \$100,000 or more as at 31 December 2021?

As at 31 December 2021, we had 60% of FTE staff earning a salary of \$100,000 or more.

3. How many FTE staff were employed by your organisation for the COVID-19 Response as at 31 December 2021, if any, and how many of these roles are permanent?

We have not had any FTE staff employed for the COVID-19 Response.

4. As of today's date, how many square meters of office space does your organisation have in total?

EECA has two offices – one in Auckland and one in Wellington. The total area of office space across both offices is 1,948 m². This is made up of 326 m² at 41 Shortland Street, Auckland; and 1622 m² across two floors at 44 The Terrace, Wellington which is EECA's head office.

5. Was there a Government Relations Team in your organisation as at 31 December 2021, and if so, how many FTE staff work in government relations roles?

EECA's Policy and Engagement team has the primary role of interacting and working with other government agencies (including the Ministry of Business, Innovation, and Employment – our monitoring agency, Ministry for the Environment, Ministry of Transport and Ministry of Primary Industries), where we have common objectives and to compliment each other's skills and knowledge. The team also supports the Minister of Energy and Resources and her office in areas relevant to EECA's role and responsibilities. The team also manages ministerial servicing (OIAs, correspondence etc) and accountability and reporting (annual reports, quarterly reports, programme reporting etc) as well as having other specialist staff focused on areas such as programme evaluation and regulation.

In total the team is made up of 9.4 FTE staff, with cross-government collaboration estimated to account for 3.9 FTE.

The team's staffing total includes one staff member seconded to the Office of the Minister of Energy and Resources on a part-time basis (0.6 FTE in the Policy and engagement team and 0.4 FTE in the Minister's office).