**Appendix 1 – RFP Pre-Conditions Response Form**

**GIDI: Clean Tech – Commercial Lighting Programme**

A respondent’s proposal must meet all the following pre-conditions.

**Failure to meet one or more of the below pre-conditions will see your response excluded from consideration**

Company Name: *<insert name>*

Contact Person: *<insert contact>*

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| **#** | **Pre-Conditions**  |
| 1 | Are you New Zealand-based, registered with the New Zealand companies’ office, and have a New Zealand Business Number? | *Yes/No* |
| 2 | Can you confirm that your company is a full-service supplier, i.e. you manage the entire process, including: * accurately scoping and pricing each lighting upgrade.
* sourcing and installing the LED lighting equipment.
* training the end users in its use; and providing warranty and back up service.
 | *Yes/No* |
| 3 | Have you completed commercial lighting design, supply, and installation projects at 10 sites in the last 3 years of a minimum value of $10,000 NZD each? | *Yes/No* |
| 4 | Do you have qualified lighting designers in house or in your business consortium, who have experience meeting light standards such as AS/NZS 1680? | *Yes/No* |
| 5 | Can you provide evidence of a New Zealand recognised Health and Safety pre-qualification accreditation? If so, please attach to you submission.  | *Yes/No* |
| 6 | Can you confirm your company’s compliance with the NZ Government Supplier Code of Conduct. | *Yes/No* |