

## The Role

<b>Location:</b>	Wellington	<b>Team:</b>	Standards and Technical
<b>Grade:</b>	15	<b>Reports to:</b>	Manager, Standards and Technical Technology
<b>Employment:</b>	6 months fixed term	<b>Direct Reports:</b>	Nil

## Responsibilities

The purpose of the Standards and Technical team is to develop policies and standards which will influence behavioural and technological change throughout New Zealand, including collecting product performance and other market information relevant to consumer education.

The Technical Advisor – Approved Solar Products will provide support to the Standards and Technical team with the rollout of an approved products list (whitelist) for solar products and systems. They will contribute to the end-to-end coordination of technical product and application data. This includes collection, verification, analysis and publication.

## EECA’s Mission and Behaviours

### Our Mission

EECA’s mission is to mobilise New Zealanders to be world leaders in clean and clever energy use. We are Te Tari Tiaki Pūngao – Guardian of the energy. This means we have a responsibility to ensure that all of New Zealand recognises that the energy we save now will be an asset to our future, in a multitude of ways. We want a sustainable energy system that supports the prosperity and well-being of current and future generations.

In order to get there, our key strategic objectives are:

- Energy efficiency first
- Empower energy users
- Accelerate renewable energy

Outcomes are that energy users save energy, money and reduce emissions; and energy productivity and resilience improve. The levers EECA uses to achieve this are:

- Regulation of products, processes and systems
- Information and motivation to promote clean and clever energy choices
- Targeted investment to demonstrate and scale up energy efficient technologies and renewable energy use.

More information on who we are and what we do is available on our website [www.eeca.govt.nz/about-eeca](http://www.eeca.govt.nz/about-eeca)

### Our Behaviours

EECA has identified four behaviours that will help us succeed. We will be looking for applicants that can demonstrate these behaviours.



Open to the new



Stand in others' shoes



Believe in 'we' not 'me'



Deliver the goods



## Key Result Areas

- Support the management and assessment of solar product and systems applications
- Respond to inquiries and engage with stakeholders in relation to applications.
- Support the further development of specifications and processes, particularly in relation to Solar products and systems.
- Developing and maintaining relationships with relevant EECA stakeholders, suppliers and team members.

## Key Competencies

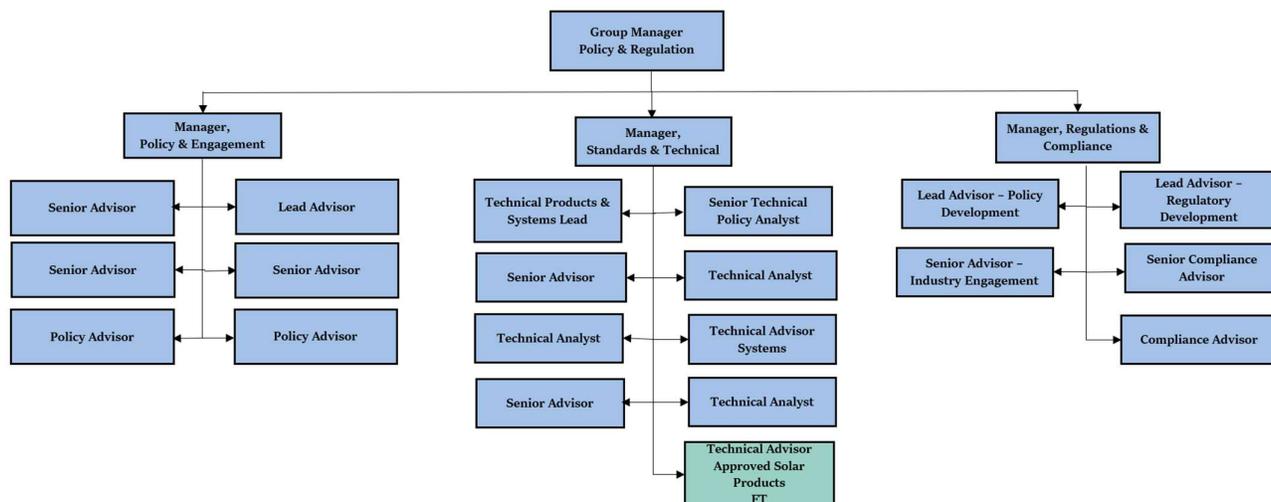
- Planning and priority setting
- Effective communication
- Finding solutions
- Learning
- Strong customer service

## Relationships

It is expected that effective working relationships are established with relevant EECA staff and external stakeholders.

### Where your position fits

#### Policy & Regulation Group



### Key Internal Relationships

- Standards and Technical team members
- ICT Team

### Key External Relationships

- Suppliers
- Industry Associations / bodies / entities
- Sector organisations



## Educational Qualifications, Experience and Skills Required

- Relevant tertiary qualification (eg science or engineering) or equivalent knowledge, skills and experience.
- Experience or understanding of relevant products and systems, eg solar panels, inverters and batteries
- Excellent writing and analytical skills
- An eye for detail

## EECA's Working Environment

A policy of equal employment opportunity operates and EECA provides a work environment that is free from discriminatory practices and encourages all employees to reach their full potential.

As a good employer, EECA takes its Health and Safety responsibilities seriously and all staff are expected to comply with all Health and Safety policies and practices, as part of their employment.

## Working in the Public Service

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa

i āiane, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o Te ratonga tūmatanui i roto i ā mātou mahi.

Mō ētahi atu kōrero hei whakamārama i tēnei kaupapa, haere ki. [About the Public Service Commission - Te Kawa Mataaho Public Service Commission](#)

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

You can find out more about what this means at: [About the Public Service Commission - Te Kawa Mataaho Public Service Commission](#)

