

## The Role

Location:	Wellington	Team:	Finance
Grade:	17	Reports to:	Manager Finance
Employment:	12 to 14 Months Fixed Term		

## Responsibilities

The Corporate Services Group is essential in helping EECA achieve its vision. We provide the support services that enable our people to thrive. The Group ensures that we have the right information, infrastructure, capabilities, and processes to underpin organisational success. The Finance Team deliver trusted financial leadership and insight that drives accountability and supports EECA to achieve its mission.

The Senior Management Accountant will partner with the business and with the Manager Finance to set the direction and drive the implementation of the financial strategy to support achievement of EECA's overall objectives.

The Senior Management Accountant leads budgeting, forecasting, and performance analysis to provide strategic financial insights. They deliver accurate management reporting, ensure compliance with accounting standards and good practice, and drive cost control and efficiency improvements. Partnering with management, they provide advice, financial risks, and enhance systems and processes, while mentoring staff to build capability and performance.

## EECA's Purpose and Behaviours

### Our Mission

EECA's mission is to mobilise New Zealanders to be world leaders in clean and clever energy use. We are Te Tari Tiaki Pūngao – Guardian of the energy. This means we have a responsibility to ensure that all of New Zealand recognises that the energy we save now will be an asset to our future, in a multitude of ways. We want a sustainable energy system that supports the prosperity and well-being of current and future generations.

In order to get there, our strategic objectives are:

- Energy efficiency first
- Empower energy users
- Accelerate renewable energy

Outcomes are that energy users save energy, money and reduce emissions; and energy productivity and resilience improve. The lever EECA uses to achieve this are:

- Regulation of products, processes and systems
- Information and education to promote clean and clever energy choices
- Targeted investment to demonstrate and scale up energy efficient technologies and renewable energy use.

More information on who we are and what we do is available on our website [www.eeca.govt.nz/about-eeca](http://www.eeca.govt.nz/about-eeca)

### Our Behaviours

EECA has identified four behaviours that will help us succeed. We will be looking for applicants that can demonstrate these behaviours.





Open to the new



Stand in others' shoes



Believe in 'we' not 'me'



Deliver the goods

## Key Result Areas

- Provide strategic analysis to turn complex data into actionable insights and to help manage risk
- Lead financial forecasting, modelling, and the annual budget process.
- Deliver clear, timely reports for decision-makers
- Build capability and support managers with their financial management and improve value for money
- Ensure compliance with accounting standards and obligations
- Establishing and maintaining effective working relationships with key stakeholders and improve organisational financial performance by aligning financial performance with organisational strategy.
- Lead continual process improvement including leveraging the FMIS, and improving and automating finance processes
- Manage EECA's funding streams including appropriations
- Support effective organisational communications, including the Finance Team's content of EECA's intranet.

## Key Competencies

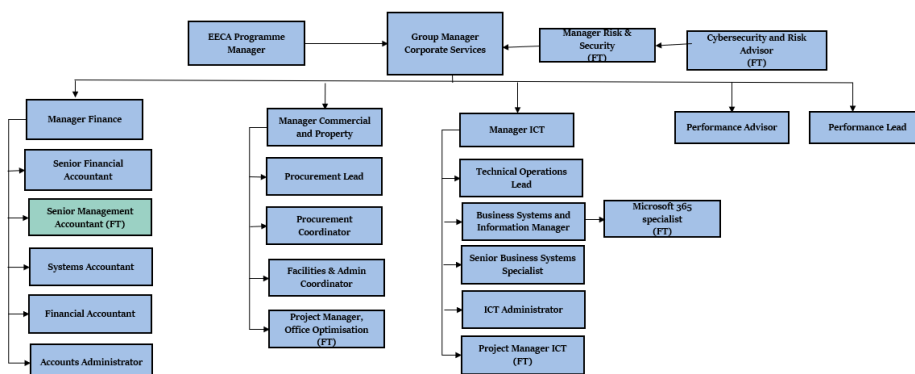
- Manage ambiguity
- Planning and priority setting
- Effective communication
- Finding solutions
- Continuous learning and improvement
- Strong customer service

## Relationships

It is expected that effective working relationships are established with relevant EECA staff and external stakeholders.

Where your position fits:

### Corporate Services Group



### Key Internal Relationships

- EECA Managers and People Leaders
- Staff at EECA

### Key External Relationships

- Audit New Zealand
- Inland Revenue Department
- Service providers e.g. banks, Technology One
- Other Government departments and organisations (including MBIE)

## Educational Qualifications, Experience and Skills Required

- CAANZ Chartered Accountant qualification (or equivalent)
- Experience in management reporting
- Strong experience in driving outcomes and managing diverse stakeholder interests
- Strong strategic financial management experience
- Strong analytical, problem-solving, and planning skills
- Excellent written and verbal communication skills and ability to articulate complex messages concisely
- Ability to establish and maintain positive and successful working relationships
- Strong team player and ability to collaborate and contribute at the leadership team level
- Experience in leading successful change initiatives
- Knowledge of financial management information systems (preferably Technology One), and sound knowledge of Excel
- Strong negotiation skills and the ability to mediate effectively.

## EECA's Working Environment

A policy of equal employment opportunity operates and EECA provides a work environment that is free from discriminatory practices and encourages all employees to reach their full potential.

As a good employer, EECA takes its Health and Safety responsibilities seriously and all staff are expected to comply with all Health and Safety policies and practices, as part of their employment.

## Working in the Public Service

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āiane, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hāpori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o Te ratonga tūmatanui i roto i ā mātou mahi.

Mō ētahi atu kōrero hei whakamārama i tēnei kaupapa, haere ki

<https://www.publicservice.govt.nz/about-us/>

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

You can find out more about what this means at: <https://www.publicservice.govt.nz/about-us/>

