

## The Role

<b>Location:</b>	Wellington	<b>Team:</b>	Products and Partnerships
<b>Grade:</b>	15	<b>Reports to:</b>	Manager, Products and Partnerships
<b>Employment:</b>	Permanent	<b>Direct Reports:</b>	Nil

## Responsibilities

The Commercial Analyst's key role is to analyse co-funded projects across a range of EECA programmes and develop strong publishable case studies. These will demonstrate to the market place the current commercial and technical viability of energy efficiency, emission reduction, and transport technologies and relevant related processes.

The Commercial Analyst will also contribute to team analytical tasks as time permits. This will include up to date assessments of the commercial viability of various technologies and fuel types and the required "tipping point" to see these widely adopted. Tasks may also include impact measurement and assessment and financial analysis of programme interventions, and grant funding applications to EECA. Also expected is identifying and implementing improvement opportunities as well as identifying barriers and solutions to overcome them.

## EECA's Purpose and Behaviours

### Our Purpose

EECA's purpose is to mobilise New Zealanders to be world leaders in clean and clever energy use. We are Te Tari Tiaki Pūngao – Guardian of the energy. This means we have a responsibility to ensure that all of New Zealand recognises that the energy we save now will be an asset to our future, in a multitude of ways. We want a sustainable energy system that supports the prosperity and well-being of current and future generations.

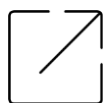
In order to get there, our strategic focus areas are:

- Productive and low emissions business
- Efficient and low-emissions transport
- Energy efficient homes
- Government leadership
- Engage hearts and minds

More information on who we are and what we do is available on our website [www.eeca.govt.nz/about-eeca](http://www.eeca.govt.nz/about-eeca)

### Our Behaviours

EECA has identified four behaviours that will help us succeed. We will be looking for applicants that can demonstrate these behaviours.



Open to the new



Stand in others' shoes



Believe in 'we' not 'me'



Deliver the goods



## Key Result Areas

- Develop robust and engaging case studies that demonstrate to the market place the current commercial and technical viability of energy efficiency, emission reduction, and transport technologies and relevant related processes.
- Engage with our co-funding partners and others to obtain necessary data and information to inform case studies
- Build detailed quantitative and qualitative analysis including outlining assumptions to evaluate the economic and environmental value of decisions
- Ensure our publication targets are met, through collaborating with our Marketing and Communications Group and coordinating internal and external stakeholders' contributions
- Ensure commercial and technical representations are consistently accurate and communicated effectively using plain English
- Balance a portfolio of work that will include additional analytical support to the team and organisation
- Identify and implement improvement opportunities.

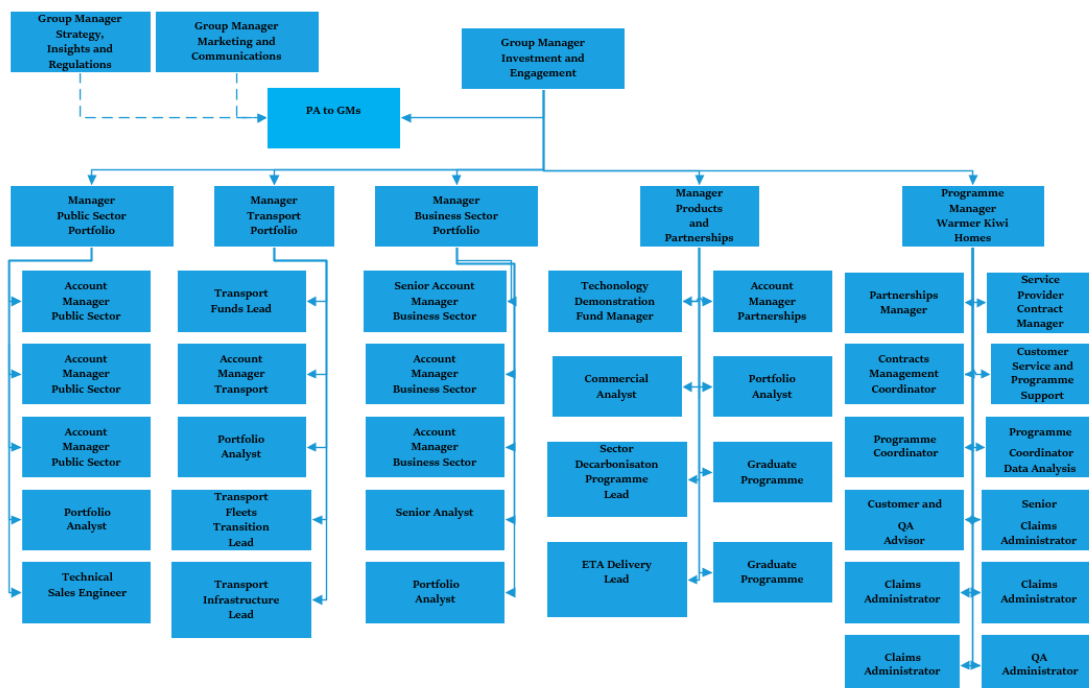
## Key Competencies

- Communication
- Planning and priority setting
- Finding solutions
- Strong customer service
- Commercial orientation

## Relationships

It is expected that effective working relationships are established with relevant EECA staff and external stakeholders.

### Where your position fits



**Key Internal Relationships**

- Business, Transport and Public Sector teams
- Marketing and Communications Group
- Evidence, Insights and Innovation team

**Key External Relationships**

- EECA co- funding partners and stakeholders contributing to case studies
- EECA and stakeholders' external consultants

**Educational Qualifications, Experience and Skills Required**

The incumbent should possess:

- A relevant tertiary level qualification;
- Proven background in commercial analysis and evaluation and communicating technical information
- Proven experience and interest in plain English communication of technical or investment information
- Proven experience working in a writing / facilitation role where high levels of customer service and delivery are expected;
- Excellent written and analytical skills;
- Strong interpersonal and presentation skills.

**EECA's Working Environment**

A policy of equal employment opportunity operates and EECA provides a work environment that is free from discriminatory practices and encourages all employees to reach their full potential.

As a good employer, EECA takes its Health and Safety responsibilities seriously and all staff are expected to comply with all Health and Safety policies and practices, as part of their employment.

**Working in the Public Service**

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āiane, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hāpori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o Te ratonga tūmatanui i roto i ā mātou mahi.

Mō ētahi atu kōrero hei whakamārama i tēnei kaupapa, haere ki

<https://www.publicservice.govt.nz/about-us/>

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

You can find out more about what this means at: <https://www.publicservice.govt.nz/about-us/>

