



Energy Efficiency and  
Conservation Authority  
Te Tari Tiaki Pūngao

## Request for expressions of interest in the New Zealand Marine Energy Deployment Fund Evaluation Panel

The Energy Efficiency and Conservation Authority (EECA) administers the New Zealand Marine Energy Deployment Fund on behalf of the New Zealand Government.

EECA is now calling for expressions of interest in being a member of the Fund Evaluation Panel for Round Three of the Fund. As a member of the panel you will assess and make recommendations on each application to the Fund.

The Minister of Energy and Resources will make the final decision on the appointment of the Fund Evaluation Panel members.

The purpose of the \$8 million Fund is to ***bring forward the development of marine energy in New Zealand by facilitating early deployment and adaptation of the technology.***

Further information on the Fund can be found on EECA's website:

<http://www.eeca.govt.nz/marine-energy-fund>

### Timetable for Round Three of New Zealand Marine Energy Deployment Fund

- Applications for funding for Round Three close on 23 November 2009.
- Application documents and assessment criteria and guidance circulated electronically to panel members 7 December 2009.
- Members of the panel meet 14-16 December 2009.

### Panel member tasks

- Assessment of the eligibility of projects for evaluation and pre-scoring of eligible applications prior to the panel meeting (in Round One 2 applications were assessed, in Round Two 4 applications were assessed) in accordance with weighted criteria and guidance provided by EECA.
- Attending the panel meeting where applications considered eligible for evaluation will be discussed. Panellists will jointly recommend any projects for funding along with any recommendations on contract milestones.
- Contribute to preparation of the panel report jointly recommending project/s for funding, which EECA then presents to the Minister for his consideration.

### Remuneration

- Fees are paid for attending the panel meeting and will be a maximum of \$1,000 per day. The panel meeting is scheduled for three days but may finish earlier. There is no remuneration for time outside of the panel meeting.

- Accommodation and travel will be arranged by EECA as required.

### **Requirements for members of the Panel**

EECA requires members of its Fund Evaluation Panel to have extensive experience in business development and/or engineering. Expertise and knowledge of marine energy would be a strong advantage.

The Fund Evaluation Panel members must be New Zealand-based.

The panel will meet on **14-16 December 2009**, in Wellington, to assess each application to the Fund. The panel meeting may finish earlier than 16 December, depending on the number of applications and ease of assessment.

### **Requests for expressions of Interest**

If you are interested in applying to sit on the Fund Evaluation Panel please send your application to Gaynor Jessep at EECA by **5 pm on Monday 9 November 2009**.

Along with your curriculum vitae, the application should include the following:

- Your experience and qualifications in engineering, business assessment and development, marine energy, the New Zealand electricity industry and/or in emerging technology development.
- Disclose potential conflicts of interest with any existing or potential applicants to the Fund, previous, current or future (the Fund opened in October 2007 and runs for 4 years) by completing the attached conflict of interest form.
- What your travel and accommodation requirements will be in order to attend the panel meeting in Wellington in December.
- Confirm that you are available to attend the panel meeting 14 -16 December 2009.
- Your full contact details, including physical address, email address and phone numbers.
- Any additional information that may be of relevance to EECA.

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